Career Opportunity

Uttara Bank Limited invites **online** applications from young, smart & energetic persons for appointment as Assistant Officer (General) & Assistant Officer (Cash) in the Bank.

Candidates fulfilling the following criteria are eligible to apply :-

01. Academic Qualifications :-

For Assistant Officer (General) :

(a) Bachelor/Bachelor (Hons) Degree from any recognized Educational Institute.

(b) The candidates must have GPA/CGPA at least 4.00 on 5.00 point scale in the examinations of SSC and HSC or equivalent examinations and GPA/CGPA at least 3.00 on 4.00 point scale or at least 3.75 on 5.00 point scale in the Bachelor/Bachelor (Hons) examination.

For Assistant Officer (Cash) :

(a) Bachelor/Bachelor (Hons) Degree from any recognized Educational Institute.

(b) The candidates must have GPA/CGPA at least 3.00 on 5.00 point scale in the examinations of SSC and HSC or equivalent examinations and GPA/CGPA at least 2.00 on 4.00 point scale or at least 2.50 on 5.00 point scale in the Bachelor/Bachelor (Hons) examination.

02. Age : Not over 30 years as on 30th June, 2022.

03. Period of probation/ training, confirmation and Salary : There will be a 01 (one) year period of probation/training which will start from the date of joining in the Bank's service. An Assistant Officer (General) will be paid monthly consolidated emolument of Tk. 28,000/- (Taka twenty eight thousand) only and an Assistant Officer (Cash) will be paid monthly consolidated emolument of Tk. 26,000/- (Taka twenty six thousand) only during the probation period. After successful completion of the probation period, an Assistant Officer (General) will be confirmed in the scale of pay of Tk 15000-1000X8-23000-1500X15-45500/- with other allowances/benefits as admissible in the grade and an Assistant Officer (Cash) will be confirmed in the scale of pay of Tk.14000-950X8-21600-1250X15-40350/-with other allowances/benefits as admissible in the grade.

The interested candidates may apply from **the 3ʳᵈ June, 2022** through the Website of Uttara Bank Limited (**www.uttarabank-bd.com**) latest by the 12ᵗʰ June, 2022 by filling up the Online Application Form of the Bank.

The procedure of filling up the Online Application Form will be available at the Website.

After applying through the Website, the candidate will find a Tracking Number Form. The instructions given on the Tracking Number Form to be complied with properly.

Any employee of Uttara Bank Limited or any person who has been engaged as Assistant Officer (General) (on contract basis)/Assistant Officer (Cash) (on contract basis) in the Bank having requisite qualifications may apply through proper channel, if he/she is not above 35 (thirty five) years of age as on 30-06-2022.

An Assistant Officer (Cash) of the Bank having Bachelor Degree can also apply for the post of Assistant Officer (General) if he/she completes at least 01 (one) year of service in the Bank at his/her present grade as on 30-06-2022 and if he/she is not above 35 (thirty five) years of age as on 30-06-2022.

The sons/daughters of the employees of Uttara Bank Limited may apply if they have requisite qualifications.

Only short listed candidates will be notified for the written test / viva-voce through our Website and by sending SMS at their respective mobile numbers. The short list will be prepared by taking a MCQ Test. If no short list is done, the eligible candidates among those from whom applications have been received will be notified for the written test / viva-voce.

- Persuasion/Influence/Recommendation/Canvassing in any form will make the candidate liable for rejection of his/her application.
- The candidate who is in job elsewhere needs to apply through proper channel.
- The candidates must have a **valid mobile number.**

Incomplete application will not be entertained. The competent authority of the Bank reserves the right to accept or reject any application at any stage without assigning any reason and also reserves the right to cancel/modify the recruitment/selection process, if need arises without assigning any reason.

UTTARA BANK LIMITED
Head Office, 47, Shahid Bir Uttam Asfaqus Samad Sarak,
Motijheel C/A, Dhaka-1000.

www.uttarabank-bd.com