



## CAREER OPPORTUNITY

Pubali Bank Limited a leading largest private commercial Bank with 491 online Branches, 17 Islamic Banking Windows and 106 Sub-branches with a diverse and motivated workforce is inviting applications for the following position in its IT sector from the Bangladeshi citizens who are willing to build a career in Banking.

### **Senior Quality Assurance Team Engineer in the rank of Assistant General Manager.**

**No. of Post(s): 01**

#### **Responsibilities:**

1. Defining processes for test plan and several phases of testing cycle.
2. Planning and scheduling several milestones and tasks like alpha and beta testing.
3. Ensuring all development tasks meet quality criteria through test planning, test execution, quality assurance and issue tracking.
4. Ensure the team is focusing on automation along with manual testing.
5. Keep raising the bar and standards of all the quality processes with every project.
6. Set processes for test plan reviews and ensure that test plans get reviewed by all stakeholders.
7. Review test strategies and see that all the various kinds of testing like unit, functional, performance, stress, acceptance etc. are getting covered.
8. Set Quality standards for the teams in various new testing technologies in the industry. This may include finding new strategies for automation testing and day to day work processes like agile and scrum.
9. Coordinate activities which enforce quality improvements.
10. Maintaining cordial relationships between cross functional teams like development, configuration management, program management, product managers etc.

#### **Qualifications:**

1. At least M.Sc. in Computer Science/Computer Science & Engineering from a reputed University.
2. At least 10 (Ten) years' experience in relevant field.
3. Knowledge of Software Testing & Quality Assurance methodologies tools and processes.

### **Assistant Database Administrator in the rank of Senior Officer (Computer).**

**No. of Post(s): 02**

#### **Responsibilities:**

1. **Database System-** Assist with the creation, deployment and maintenance of databases in both development and live service environments as well as installing revised or new systems by proposing specifications; recommending optimum access techniques; coordinating installation requirements.
2. **Infrastructure-** Regular health monitoring and task execution of different types of ORACLE appliances specially EXADATA Server system, ZDLRA, DATA WAREHOUSE, ZFS-TAPE STORAGE SYTEM etc. Periodical 'Patching' of the said systems as scheduled with Oracle.
3. **Database Security-** Regular monitoring and task execution of Database security tools like Oracle





Audit Vault & Database Firewall, Oracle Database Vault, Oracle Key Vault, Oracle Data Masking & Sub-setting in respective dashboard or console system on SOD (Segregation of Duty) Basis.

4. **Analyze & Reporting-** Analyzing procedural task flow, researching and resolving errors with documentation. Generating different customized Reports and to meet requirements of Bangladesh Bank and other Government Authorities.
5. **Job Manner:** Willing to work in roaster/shifting duty as well as on holidays/vacations as required.

**Qualifications:**

1. At least BSc in Computer Science/Computer Science & Engineering from reputed University.
2. At least 05 (Five) years' experience in relevant field.
3. Certification in OCP (Oracle Certified Professional) is mandatory.

**System Engineer in the rank of Senior Officer (Computer).**

**No. of Post(s): 02**

**Responsibilities:**

1. DC-DR Server Infrastructure Design, Deployment, Administration and Maintenance.
2. Maintaining all kinds of Server Operating Systems and Application Software.
3. VMware, Linux KVM, Oracle, Microsoft Hyper-V Virtualization platform and Physical RACK Server Monitoring and Support.
4. Administration of Physical & Virtual Storage Solution.
5. Administration of Servers to ensure High Availability and Resource Management.
6. Maintaining all kinds of System backup and recovery.
7. Root-cause analysis for service interruption and establish preventive measures.
8. Regular software patch update management for Servers and Endpoints.

**Qualifications:**

1. At least BSc. In Computer Science/Computer Science and Engineering from reputed University.
2. At last 05 (Five) years' working experiences in related field.
3. Certification in VCP/vSAN/vNSX/RHCE/MCSE/Azure/M365 with system related experience is mandatory.

**Software Testing & Quality Assurance Engineer in the rank of Senior Officer (Computer).**

**No. of Post(s): 06**

**Responsibilities:**

1. Defining processes for test plan and several phases of testing cycle.
2. Planning and scheduling several milestones and tasks like alpha and beta testing.
3. Ensuring all development tasks meet quality criteria through test planning, test execution, quality assurance and issue tracking.
4. Work closely on the deadlines of the project.





**Qualifications:**

1. At least B.Sc. in Computer Science/Computer Science and Engineering from reputed university.
2. At least 05 (Five) years' working experience in related field.
3. Knowledge of Software Testing & Quality Assurance methodologies tools and processes.
4. Be willing to help teammates, share knowledge with team members.

**Network Engineer in the rank of Officer (Computer).**

**No. of Post(s): 02**

**Responsibilities:**

1. Configuring, managing and maintaining network security functions such as firewalls, IPS, IDS, traffic shaping and network management systems.
2. Creating and maintaining documentation of all systems, applications, security and network configurations and modifications.
3. Testing and configuring network related software and hardware to determine applicability and suitability to site's current and future network requirements, needs and directions.
4. Maintain Network Server such as Network Monitoring Servers and VPN gateways
5. Should have experience in Vulnerability Assessment and Penetration Testing.

**Qualifications:**

1. At least BSc in Computer Science/Computer Science and Engineering from reputed university.
2. At least 03 (Three) Years' working experience in related field.
3. Certification in CCNA/CCNP/CEH with network and system related skill/experience is mandatory.

**Assistant Database Administrator in the rank of Officer (Computer).**

**No. of Post(s): 03**

**Responsibilities:**

1. **Infrastructure-** Regular health monitoring and task execution of different types of ORACLE appliances specially EXADATA Server system, ZDLRA, DATA WAREHOUSE, ZFS -TAPE STORAGE SYTEM etc. Periodical 'Patching' of the said systems as scheduled with Oracle.
2. **Backup-Restore & Recovery-** Supervision of daily backups, diagnosis and trouble shooting of any failure of backup system. Data Restore/Migration to requisite Databases as and when required. Periodical 'Patching' of the relevant Backup-Restore Oracle appliances as scheduled with Oracle. Time to time supervision of data replication to Disaster Recovery Site through Oracle Active Data Guard.
3. **Database Support-** Ensuring dedicated support to create new DB objects and Alter existing objects in both Test/Development DB & Production DB as per Software Change Request. 'Advanced Back-end Support' on Organizational special requirements. Monitoring smooth operation of Daily Transaction by Branch. Detecting and resolving Deadlocks, Unwanted User sessions, Table Blockings and ensure System Resource availability. Periodical transactional operation to be run from Disaster Recover/Stand



by database on weekly/Fortnightly basis. To diagnose and solve any problem related to Oracle Database, relevant software components and appliances with help of Oracle & Local Partner/Vendor.

**4. Problem Analyze & Reporting-** Analyzing procedural task flow, researching and resolving errors with documentation. Generating different customized Reports and to meet requirements of Bangladesh Bank and other Government Authorities.

**5. Job Manner:** Willing to work in roaster/shifting duty as well as on holidays/vacations as required.

**Qualifications:**

1. At least BSc in Computer Science/Computer Science & Engineering from reputed university.
2. At least 03 (Three) years' experience in relevant field.
3. Training/Certification in OCP (Oracle Certified Professional) is mandatory.

**System Engineer in the rank of Officer (Computer).**

**No. of Post(s): 02**

**Responsibilities:**

1. Maintaining all kinds of Server Operating Systems and Application Software.
2. VMware, Linux KVM, Oracle, Microsoft Hyper-V Virtualization platform and Physical RACK Server Monitoring and Support.
3. Administration of Physical & Virtual Storage Solution.
4. Administration of Servers to ensure High Availability and Resource Management.
5. Root-cause analysis for service interruption and establish preventive measures.
6. Regular software patch update management for Servers and Endpoints.
7. Regular Anti-Virus updates management.

**Qualifications:**

1. At least BSc. in Computer Science/Computer Science and Engineering from reputed universities.
2. At least 03 (Three) years' working experiences in related field.
3. Certification in VCP/vSAN/vNSX/RHCE/MCSE/Azure/M365 with system related experience is mandatory.

**ICT Security Engineer in the rank of Officer (Computer).**

**No. of Post(s): 08**

**Responsibilities:**

1. Responsible for diligently maintaining Bank's Information Security Framework and underlying policies, procedures, standards and guidelines.
2. Assist on developing, maintaining and updating the Information Security Strategy and Information Security Program/Training.
3. Actively ensure appropriate administrative, physical and technical safeguards are in place to protect Bank's information assets from internal and external threats.
4. Meticulously identify, introduce and implement appropriate procedures, including checks and balances, are in place to test these safeguards on a regular basis.
5. Assist to conduct and complete annual reviews and audits as required engaging both internal business partners across the organization and external resources.
6. Make it a priority to see that disaster recovery and emergency operating procedures are in place





and tested on a regular basis.

7. Collaborate with your peers and stakeholders to add to the collective innovative thinking that can drive businesses of Pubali Bank Ltd.

**Qualifications:**

1. At least B.Sc. in Computer Science/Computer Science and Engineering from a reputed university.
2. At least 03 (Three) years of work experience as Information Security Professional.
3. Certification on relevant field with Networking/Database/System/Applications Development skill/ experience will be mandatory.

**Software Testing & Quality Assurance Engineer in the rank of Officer (Computer).**

**No. of Post(s): 07**

**Responsibilities:**

1. Review and analyze requirements, specifications, and technical design documents, providing timely feedback.
2. Developing test cases and prioritizing testing activities.
3. Test current products, identifying deficiencies and suggest solutions.
4. Plan, create and manage the overall Quality Planning strategy.
5. Identify quality assurance process bottleneck and suggest actions for improvement.
6. Collaborate with the **Development Team** for faster and error free tasks.
7. Prepare and present reports and metrics.

**Qualifications:**

1. At least B.Sc. in Computer Science/Computer Science and Engineering from reputed university.
2. At least 03 (Three) Years' working experience in related field.
3. Knowledge of Software Testing & Quality Assurance methodologies tools and processes.
4. Be willing to help team mates, share knowledge with team members.
5. Be open to receiving constructive feedback and turning it into process improvements.

**Software Testing & Quality Assurance Engineer in the rank of Probationary Junior Officer (Computer).**

**No. of Post(s): 10**

**Responsibilities:**

1. Defining processes for test plan and several phases of testing cycle.
2. Planning and scheduling several milestones and tasks like alpha and beta testing.
3. Ensuring all development tasks meet quality criteria through test planning, test execution, quality assurance and issue tracking.
4. Work closely on the deadlines of the project





**Qualifications:**

1. At least B.Sc. in Computer Science/Computer Science and Engineering from reputed university.
2. Knowledge of Software Testing & Quality Assurance methodologies tools and processes.
3. Be willing to help teammates, share knowledge with team members.

**Software Support Engineer in the rank of Probationary Junior Officer (Computer).**

**No. of Post(s): 06**

**Responsibilities:**

1. Provide Technical/Operational/General Banking Support and responding to feedback of Core Banking Software and Operational instructions to Branch users on 24/7 hours basis.
2. Quick response to Branch Users, answers various Queries over Phone/email, locate information and review Technical requirements.
3. Determine and analyze problems, review the critically and prioritize resolution of the issues.
4. Processing Daily/Weekly/Monthly/Quarterly/Half-Yearly/Yearly Closing and generating related Reports on demand.
5. Enthusiastic to grasp and understand New Tasks and Ideas.
6. Prompt to work properly and honestly maintaining Corporate behaviour within colleagues.

**Qualifications:**

1. At least B.Sc. in Computer Science/Computer Science and Engineering from reputed universities.
2. Knowledge of Software Support and processes.
3. Be willing to help teammates, share knowledge with team members.

**System Support Engineer in the rank of Trainee Assistant Junior Officer (Computer)**

**No. of Post(s): 04**

**Responsibilities:**

1. DC-DR Server Infrastructure Monitoring and Maintenance Support.
2. Maintaining all kinds of Server Operating Systems and Application Software.
3. VMware, Linux KVM, Oracle, Microsoft Hyper-V Virtualization platform and Physical RACK Server Monitoring and Support.
4. Maintaining regular System backup and recovery operations
5. Regular software patch update management for Servers and Endpoints.
6. Regular Anti-Virus updates management.

**Qualifications:**

1. 4 (Four) Years' Diploma Engineering in Computer Technology from any Government Polytechnic/ Government authorized institute under Bangladesh Technical Education Board.
2. Certification in VCP/vSAN/vNSX/RHCE/MCSE/Azure/M365 with system related experience is preferable.





Network Support Engineer in the rank of Trainee Assistant Junior Officer (Computer).

No. of Post(s): 04

**Responsibilities:**

1. Creating and maintaining documentation of all systems, applications, security and network configurations and modifications.
2. Testing and configuring network related software and hardware to determine applicability and suitability to site's current and future network requirements, needs and directions.
3. Provide support to clients by answering questions, replying emails, and assuring appropriate follow up and Provide onsite technical support on 24/7 hours basis.
4. Maintain Network Server such as Network Monitoring Servers and VPN gateways
5. Should have experience in Vulnerability Assessment and Penetration Testing.

**Qualifications:**

1. 04 (Four) Years' Diploma in Computer Technology/Computer Science and Technology from any Government Polytechnic/Government authorized Institute under Bangladesh Technical Education Board.
2. Certification on relevant field (Network/Network related Security Products) will be preferred.

Hardware Engineer For Head Office/Regional Office/ Branch Support in the rank of Trainee Assistant Junior Officer (Computer).

No. of Post(s): 20

**Responsibilities:**

1. Responsible for installing, modifying, and supporting LANs, WANs, Internet, Intranet and Network Management Systems.
2. Installing, configuring, repairing and maintaining different Server, Storage Device, Back-up Device, Laptop, Desktop Computer, Network Device, Printer, Scanner and UPS.
3. Having sound knowledge in Data Center Power Management and Precision Air Conditioner (preferable).
4. Installing and configuring Microsoft Windows, Linux, ADDS, RDMS, Anti-virus and different application software.

**Qualifications:**

1. 04 (Four) Years' Diploma in Computer Technology/Computer Science and Technology from any Government Polytechnic/Government authorized Institute under Bangladesh Technical Education Board.

General Conditions:

1. Candidates having 3<sup>rd</sup> division/ class/ equivalent GPA or CGPA in any of the examinations are not eligible to apply. Only published result at the time of application will be accepted. Testimonial for this matter will not be accepted. Candidates with foreign degree must have equivalence certificate from University Grants Commission (UGC) of Bangladesh.





2. Age:

- (i) Not over, 42 (forty two) years as on 30 June 2022 for the rank of Assistant General Manager.
- (ii) Not over, 35 (Thirty five) years as on 30 June 2022 for the rank of Senior Officer (Computer).
- (iii) Not over, 32 (Thirty two) years as on 30 June 2022 for the rank of Officer (Computer).
- (iv) Not over, 30 (Thirty) years as on 30 June 2022 for the rank of Junior Officer (Computer) & Trainee Assistant Junior Officer (Computer).
- (v) No affidavit in respect of age will be acceptable.

3. Salary & remuneration:

- (i) Selected candidates in the rank of Assistant General Manager will be given regular scale as per Bank's rules.
- (ii) Selected candidates in the rank of Senior Officer (Computer) & Officer (Computer) will be given regular scale as per Bank's rules. After completion of 01 (one) year satisfactory service they will be confirmed in the service of the Bank.
- (iii) Consolidated pay Tk. 30,000/- (thirty thousand) only per month during probation period in the rank of Probationary Junior Officer (Computer) & consolidated pay Tk. 26,000/- (twenty six thousand) only per month during probation period in the rank of Trainee Assistant Junior Officer (Computer).

4. Probation period: 01 (one) year probation period for Probationary Junior Officer (Computer) & Trainee Assistant Junior Officer (Computer). After successful completion of probation period, selected candidates will be confirmed in the service of the Bank in the rank of Junior Officer (Computer) & Assistant Junior Officer (Computer).

5. Selected candidates in the rank of Senior Officer (Computer)/Officer (Computer)/ Junior Officer (Computer) will have to give an undertaking that he/ she will serve in the Bank for a minimum period of 05 (five) years.

6. Any incorrect/fake information found later, will cancel the candidature.

7. All applications will be treated on merit and in strict confidentiality.

8. Certificates of different examinations submitted by the candidates to the Bank will be verified from the respective institutions and any discrepancy found in the documents will be severely dealt with.

9. Only short listed candidates will be called for written test/ interview. No TA/DA will be applicable for this purpose.

10. In-house candidates are not permitted to apply.

**Apply Instructions:**

Interested candidates who fulfill the requirements should apply on-line, link: <https://www.pubalibangla.com/career.asp> with scanned passport size recent colored photograph & Signature. After filling up the online application, the applicant will receive an Applicant Identification Number. The closing date for submission of application is **by 6:00 p.m. of 03 November 2022.**

**One candidate can apply for one post only.**

To avoid possible inconvenience due to server congestion, please apply well ahead of the deadline.

Management of the Bank reserves the right to reject any or all applications without assigning any reason whatsoever.

Sd/-

General Manager

Human Resources Division

